

Graduate Affairs Committee Minutes

Date: October 24, 2023
Time: 1:30 p.m.
Location: Virtual via Zoom

Meeting called by: Dr. Janice Blum

Attendees:

Janice Blum (Chair), Kathi Badertscher, Gabriel Chu, Lynn Dombrowski, Margie Ferguson, Ray Haberski, Tabitha Hardy, Brittney-Shea Herbert, Dawn Holder, Marj Hovde, Thomas Hurley, Amelia Hurt, Kathleen Kent, Hea-Won Kim, Mike Klemsz, Jiliang Li, Sara Lowe, Suzann Lupton, Karl MacDorman, Jennifer Mahoney, Kyle Minor, Randall Roper, Paul Salama, Kelly Sumner, Jeff Wilson, Tom Wilson, Juan Yepes,; Staff: Dezra Despain

Guests: Joslyn Britten, Senior Assistant Director of International Graduate Admissions

Minutes

Approval of the Minutes for September 26, 2023 - approved

Blum

Dean's Report

Blum

The document "Model Credit for Prior Learning Policy Guideline" drafted by the State was sent to the GAC earlier in the month with a request to have suggestions submitted to Dr. Blum by October 17.

A position for an Associate Dean to oversee curriculum and academic affairs was sent to the GAC. Applicants must hold a full-time tenured associate or full professor position at IU based in an academic school on the IUPUI campus in Indianapolis. The deadline to apply is November 28 with a potential start date in January.

Micro credentials are a priority in IU's strategic plan so there will be more discussion centered around this as IU continues to develop them.

Health insurance costs will be rising for students with SAA and Fellowships. Human Resources is working with Anthem to try to keep the costs down, but students may be paying a co-pay or partial coverage. More discussions will take place to work through this.

IU legal counsel recommends that programs take notes during reviews of applications in case someone questions admission processes.

A one-question poll was taken asking "Among our US resident graduate and professional students in Indianapolis, what percentage are students of color or Latinx heritage?" The answer is 26%. Students of color and students of Hispanic or Latinx heritage continue to make increases on campus. Asian students have increased a little while others have plateaued. International students continue to increase.

Due to the SCOTUS decision, admissions reviewers will no longer see race and ethnicity on the applications. This data is still gathered and can be shared with programs after students have been admitted so that the information is available for accreditation, diversity outreach, and other reasons that necessitates that information.

Programs are encouraged to develop a holistic review process to help bring in a strong diverse student body.

Volunteers are needed to help update the President's Diversity Fellowship and to help review other materials that promote Fellowship awards.

Assistant Dean's Report

Hardy

The Grad Parent Network, for graduate students who are parents will meet Nov. 8th from 12-1pm.

The PFFP Pathways Conference will feature the campus-wide 3Minute Thesis / 3Minute pitch competition during the PFFP Pathways Conference on November 30th.

If students or post docs are looking for professional development opportunities and ways to build their resume's the PFFP program is free and only requires a short application and letter of recommendation to get started.

Dr. Hardy will travel with the SREB Doctoral Scholars to the Institute on Teaching and Mentoring. This is the largest gathering of minority doctoral scholars in the country. Scholars receive institutional scholarships which means they are sponsored by their schools/departments to attend.

Dr. Hardy will be at The Alliances for Graduate Education and the Professoriate (AGEP) at Michigan State on Nov 9-11th and at Annual Biomedical Research Conference for Minoritized Scientists (ABRCMS) on Nov 15-19.

International students who have the IU International Student Insurance plan have access to 24/7 LiveHealth Online medical and mental healthcare services in addition to TimelyCare. Additional guidelines for international students studying in the U.S. indicate they must use a phone with a U.S. phone number or a laptop to access TimelyCare's services. Due to healthcare provider licensing laws, TalkNow is the only service available to students living or traveling

<p>outside of the United States. To use TalkNow internationally, students must download the TimelyCare app in the U.S. prior to international travel and either use a U.S. phone number or connect to a VPN on a laptop – if local internet laws permit.</p>	
<p>Graduate Mentoring Center</p> <p>The Faculty and Staff Mentoring Dialogues are available to be presented to departments or schools. Contact Randall Roper.</p> <p>Monthly Mentoring Dialogues in October for graduate students will be “Aligning Expectations” on October 31 12-1 in UL 1126.</p> <p>On Thursday, November 30, a Monthly Mentoring Dialogue on Networking will be hosted with the PFFP conference</p>	Roper
<p>Graduate and Professional Student Government</p> <p>Not in attendance</p>	Duffus
<p>Graduate Office Reports</p> <p>IU Graduate School Indianapolis Fall workshops will be held in November. The IU Graduate School Indianapolis General Session will be November 13, 1:00 – 2:00 PM. The Graduate Admissions Refresher Session will be Tuesday, November 14, 1:00 – 2:00 PM and the Fellowship Workshop for Graduate Personnel will be Thursday, December 7, 2:00 – 3:00 PM</p> <p>OIA Spring 2024 deadline to make admission decisions and change local status to “Recommend for Admissions” in WebAdMIT is October 25. November 15 is the deadline for students to complete their files for finalizing admission and issuing I-20.</p>	Blum for Henry
<p>Committee Reports</p>	
<p>Fellowship Subcommittee Report</p> <p>The Wells Graduate Fellowship is a 1-year fellowship with a \$42,000 stipend. The deadline is November 6, 2023.</p> <p>The Sherry Queener Graduate Student Excellence Award is a \$1,000 award with a November 10, 2023, deadline.</p> <p>Gilliam Fellows Program (Howard Hughes Medical Institute) offers \$53,000 per year and includes an annual fellow stipend of \$36,000, an institutional allowance (in lieu of tuition and fees) of \$10,000, a fellow’s discretionary allowance of \$4,000, and an adviser allowance of \$3,000 to support activities that improve the health and inclusivity of the graduate program. The deadline is December 7, 2023.</p> <p>The Block Grants deadline is December 15, 2023.</p>	Blum for Henry
<p>Curriculum Subcommittee Report</p> <p>The curriculum subcommittee reviewed 11 courses, of which four were course change requests and seven were new course requests. The committee approved seven of these courses, approved two courses contingent upon minor adjustments, and didn’t approve the final two</p> <p>The committee doesn’t meet in December, so November is the last month the committee will review this year. Courses will need to be in Dezra’s workflow by November 1 to make it on the November agenda, otherwise the next review will be in January.</p>	Klemsz
<p>Graduate Recruitment Council Report</p> <p>Graduate School Admissions Boot Camp – a virtual workshop for prospective students – was held on October 18. This event focused on Personal Statements. 18 students attended. Special thanks to Dr. Roper and Dr. Hardy for their leadership of the event.</p> <p>The GRC had an in-person meeting on Thursday, Oct. 19. About 10 recruiters from various schools attended. The discussion was about the CRM – how unit representatives are using it and ideas for implementing new or different approaches.</p> <p>Jennifer will be going to LSMRCE Conference in Chicago on November 4.</p> <p>The last GRC meeting of the year will be on Thursday, November 16 from 2:30 – 4 p.m. via Zoom.</p>	Mahoney
<p>Kelly Sumner, Director of International Admissions and Joslyn Britten, Senior Assistant Director of International Graduate Admissions – Overview and updates on OIA processes</p> <p>Kelly Sumner:</p> <p>The international admissions team is made up of 12 full time staff that do both recruitment as well as the application review, credential evaluation processing and issue the initial I20, which is the document students need to make their embassy appointment to get a student visa.</p> <p>OIA is fully staffed and trained.</p>	

<p>OIA will visit 27 countries during fall. There was concern about talking about the rebranding of IU Indianapolis with international students, but it wasn't an issue. Much of graduate recruitment was done in South Asia.</p> <p>The IU gateway office in Mexico held an in-person recruitment event called Explore IU. There was a lot of interest in graduate programs.</p> <p>The international alumni chapter recently went through a leadership transition. Their current president will be moving back to the US. The new president is a graduate of the Lilly Family School of Philanthropy.</p> <p>There will be additional recruitment travel in spring – some virtual and some in-person. Collaborations with campus departments is welcome.</p> <p>Joslyn Britten:</p> <p>Deadlines are very important for international students considering they go through a very extensive visa process that potentially can take months. This is why OIA sets the deadlines as they do. Spring deadlines come up faster than fall deadlines because there is no benefit of the summer months for spring admissions. Students must have their files completed with OIA by November 15 in order them to be processed in time for Spring. There is an exception process, but there are limits to it depending upon the situation of the potential student. If the student is coming from Nigeria or Iran, then deferring their admission is best.</p>	
<p>Consent Agenda</p> <ul style="list-style-type: none"> • New Computer Science, MS/Computer Science, BS accelerated degree in the Luddy School of Informatics, Computing, & Engineering - approved • New Computer Science, MS/Artificial Intelligence, BS accelerated degree in the Luddy School of Informatics, Computing, & Engineering - approved • New Applied Data Science MS/Computer Science BS accelerated degree in the Luddy School of Informatics, Computing, & Engineering - approved • New PhD minor in Developmental Biology and Genetics from the Department of Biology in the School of Science - approved • New PhD minor in Neurobiology from the Department of Biology in the School of Science – not approved • New PhD minor in Physiology from the Department of Biology in the School of Science - approved • New PhD minor in Scientific Foundations from the Department of Biology in the School of Science - approved • New dual degree MD-PhD in Anatomy, Cell Biology, and Physiology (ACBP) in the School of Medicine - approved • Change to the MS (non-genetic counseling) degree requirements in Medical and Molecular Genetics in the School of Medicine - approved 	Blum
<p>Next Meeting and Adjournment (November 28, 2023, 1:30 pm, Zoom)</p>	